

GEORGE HOLMES BIXBY MEMORIAL LIBRARY

Minutes of the Meeting of the Board of Trustees

06 May 10

Attending: Andy Paul, Chair, Nancy Hibbard, Gloria Normile, Mike Petrovik; Mary Farrell, Children's Librarian; from the public: Polly Freese, Steve Griffin, and Sarah Sessions.

The Chair called the meeting at 7:07.

The minutes of the April meeting were approved as distributed.

There was no Treasurer's report. All is well.

Announcements: The bill from Miller Bros. for unclogging the loo (including removing the oil tank) was \$800. The Town will pay 25%, we are responsible for 75% of the charges. The oil in the septic tank (perhaps from elevator construction) is a haz mat situation and must be pumped by an EPA certified agent. Mike will work with the Town on this. Nancy presented some suggestions for donor recognition and will continue working with Paula on this.

Librarian's Report: Mary reported for Carol that 493 adult patrons had circulated 210 works of fiction, 59 of non-fiction, 96 magazines, 19 audio tapes and 5 videos; 294 children circulated 219 fiction books, 46 non-fiction, 4 magazines, 1 audio and 24 videos; 39 attended adult programs (a book signing and a frog workshop) and 43 attended children's programs (a puppet workshop, story time and baby lapsit); the copy machine earned \$4.10 and the fax \$4.50.

Mary and Carol attended the State Library's on-line research technology class; Carol is working with the Lebanon CT library as they discuss Carolyn Lord's "Diary;" Eliz. Lavalley will lead a book discussion on "The Help" on May 27th; a couch for the Schott Room has been ordered. Cost: \$880. Samples of upholstery fabric were offered. The cost of three pieces to be approx. \$1,200. Librarian's Wish List was presented; Carol may be asked to prioritize. Mike suggested that shelves and display cases could be built by Paul more cheaply. To be continued on June agenda.

Garden Plan, Outdoor Lighting: Paula had prepared a garden plan which was discussed. Agreed that we price fencing immediately and accept donated materials as soon as possible. Mike and Paula to pursue this. Steve Griffin proposed lighting for the Library (in addition to Town's commitment for Main Street) be more traditional, and timered. Mike suggested incorporation into the garden plan, i.e. a lantern post. Mike and Steve will price cost of electrical (8 to 10' of conduit) and propose to June meeting. Steve may be able to help us find funding for the project. Noted: We will need to paint the front doors.

Meeting Use Policy: Andy had drafted a revision which was discussed. Insurance IS the group's responsibility. Smoking and alcohol prohibited. Motion to table until June was passed.

Public Comment: Polly suggested that the garden plan be more welcoming, less formal.

At 8:54, on motion made by Gloria and seconded by Mike, according to RSA 91-A:3:II C, it was VOTED: To discuss personnel in non-public session.

At 8:59, on motion made by Gloria and seconded by Mike, it was unanimously VOTED: To end the non-public session and seal the minutes thereof.

There was no further business. The meeting adjourned at 9 p.m. A true record.